



AN INDEPENDENT PUBLIC SCHOOL

Darkan South Road, Darkan, WA, 6392 | Telephone: 08 9736 1299 | darkan.ps@education.wa.edu.au

### 2019 Term 3 School Board Meeting

Grey indicates Standard Meeting Procedures

Blue indicates Scheduled Agenda Items

Green indicates General Business

Location Time & Date		School Staffroom Monday 16 <sup>th</sup> September 2019 6.30pm	Council to: Note Confirm Decide	Who:
<b>6:30</b>	<b>1.0</b>	<b>Welcome and apologies</b>		
	1.1	Opening and welcome	Confirm	Chair
	1.2	Apologies/absentees: Jane Neil-Smith, George Gray	Decide	
	1.3	Confirmation of agenda:		
	<b>2.0</b>	<b>Disclosure of interests</b>		
	2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Decide	Chair
	<b>3.0</b>	<b>Minutes of Previous Meeting</b>		
<b>5 mins</b>	3.1	Review of previous meeting minutes. <i>Refer to attachment, Minutes of Meeting 12 August 2019</i>	Confirm	Chair
	3.2	Actions Arising •	Note	
	3.3	The Board and the Community – promotion the school in the community • Wattle winter sports carnival • Yr 5/6 camp best lot of students they had every had • Eloisa has presented to other school about our school improvement journey at the <i>Leading School Improvement</i> professional learning with the Departments Leadership Institute.	Note	All Board members
	<b>4.0</b>	<b>Principal's Report</b>		
<b>5 mins</b>	4.1	• attached	Note	Eloisa
	<b>5.0</b>	<b>School Board Training</b>		
<b>10 mins</b>		<ul style="list-style-type: none"> <li>• Meeting Wise checklist – activity Eloisa will lead</li> <li>• Went through checklists see if agenda can be improved and where it needs improvement. Eloisa to work on our agenda as a result of the checklist in time for our next meeting.</li> <li>• Our School Our Voice – read for your information, and any questions discussed.               <ul style="list-style-type: none"> <li>○ Eloisa discussed that the principal selection in document is the same process used to select staff appointments.</li> </ul> </li> </ul>		
	<b>5.0</b>	<b>School Self-Assessment Schedule</b> <i>Updates on school self-assessment processes, data analysis</i> Reports provided to be read, questions generated if clarification required.		
<b>10 mins</b>	5.1	<ol style="list-style-type: none"> <li>1. Public School Review is booked for Term 2 2020.           <ol style="list-style-type: none"> <li>a. School Board members will be invited to speak with reviewers, more details to be shared beginning of 2020 school year – noted date may be given next term</li> </ol> </li> <li>2. School Community feedback – Engaging and Working with Your Community – read for your information, Eloisa to share further resources.           <ol style="list-style-type: none"> <li>a. Online survey sample questions</li> <li>b. Timeline for distribution of survey</li> </ol> </li> </ol>	Confirm	



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		<b>Members asked to highlight 3 – 4 questions to put into a survey to send out to school community</b>		
	<b>6.0</b>	<b>2018 – 2020 Business Plan Development</b> <i>Review of year against Business Plan and recommendations for the following year</i>		
	<b>6.1</b>	<ul style="list-style-type: none"> <li>Plan reviewed and endorsed March 2019</li> </ul>		
	<b>7.0</b>	<b>Annual Report</b>		
<b>5 - 10 mins</b>	<b>7.1</b>	<ul style="list-style-type: none"> <li>What information do we need to provide you with to support your input into the 2019 Annual Report? Please come with ideas and feedback.</li> </ul> <p><b>Carry over to next meeting</b></p> <ul style="list-style-type: none"> <li>Tim put idea forward about addressing teaching program issues that are may not be reaching learning goals and what teaching programs they may change to, to reach the desired learning goals. Eloisa said that these are mostly already in the document, but will get Board members to have further input next term to ensure that this is reflected.</li> </ul>	Share	
	<b>8.0</b>	<b>Financial Report</b> <i>Student-centred funding financial reports, updates on financial position against strategic direction</i>		
<b>5 mins</b>	<b>8.1</b>	<ul style="list-style-type: none"> <li>Cash Report</li> <li>Salaries Report</li> <li>Minimum Expenditure Report</li> </ul> <p>All reports tabled and discussed with board members</p>		Eloisa
	<b>9.0</b>	<b>Board Chair Report</b> <i>Summary of the Board's achievements and decisions made throughout the year.</i>		
<b>5 mins</b>			Note	Chair
	<b>10.0</b>	<b>Branding/Partnerships/Marketing</b>		
<b>5 mins</b>	<b>10.0</b>	<ol style="list-style-type: none"> <li>Solar Panels &amp; Water Update <ul style="list-style-type: none"> <li>Tim has spoken to Community Building Fund, they are willing to put into for solar panels for the pool</li> <li>Eloisa will speak to Kym and Neil about community Grant</li> </ul> </li> <li>Partnership with the Shire of West Arthur <ul style="list-style-type: none"> <li>Youth Project – Eloisa working with Kym Gibbs</li> </ul> </li> <li>Community Grants due 30<sup>th</sup> September</li> </ol>	Note	Neil Eloisa
	<b>11.0</b>	<b>2020 School Development Days</b>		
<b>2 mins</b>		Board members to review and endorse planned School development days for 2020 <b>Carry forward to next meeting due to change on WEB SIS</b>	Decide	Eloisa
	<b>12.0</b>	<b>Personal Items Lists &amp; Contributions and Charges 2020</b>		
<b>2 mins</b>		Board members to review and endorse planned Personal Items Lists and Contributions and Charges information for parents for 2020 Contributions and charges – <ul style="list-style-type: none"> <li>suggestion on noting what contributions it could also go towards for student learning</li> <li>Change table of extra contributions to year groups columns</li> </ul> <p><b>Booklist –</b></p> <ul style="list-style-type: none"> <li>Endorsed and agreed</li> </ul>	Decide	
		<b>Roundtable self-evaluation</b>		



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5 mins			Decide	Chair
<b>Meeting close/adjournment/next meeting</b>				
		<b>Future Meeting Dates:</b> <ul style="list-style-type: none"><li>➤ Monday 28<sup>th</sup> October</li><li>➤ Monday 2<sup>nd</sup> December</li></ul>	Note	Chair

Marnie Sports Carnival

- Agenda sent out via email about rule changes
- Create a committee for disputes
- Adding extra clause for a reasonable time for dispute is up to discretion of committee
- Throw rule is left as is
- Leader ball no rule to match with Wattle – add last player remains standing leader run around last person then to finish line. Added
- Allowed to run yr 4/5 girls as one event all day
- Removing thread the needle from the carnival
- Pre-Primary no longer championship points in 2020
- All carnivals to change to Junior, intermediate and Senior from 2020.
- Kindy and Pre-Primary events combined in 2020