



Darkan Primary School

An Independent Public School

2019 Term 1 School Board Meeting

Grey indicates Standard Meeting Procedures

Blue indicates Scheduled Agenda Items

Green indicates General Business

Location Time & Date	School Staffroom Monday 18 th March 2019 6.30pm	Council to: <i>Note</i> <i>Confirm</i> <i>Decide</i>	Who:
7:00pm	1.0 Welcome and apologies		
	1.1 Opening and welcome	<i>Confirm</i>	Chair
	1.2 Apologies/absentees:	<i>Decide</i>	
	1.3 Confirmation of agenda: Confirmed		
	2.0 Disclosure of interests		
	2.1 Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	<i>Decide</i>	Chair
	3.0 Minutes of Previous Meeting		
	3.1 Review of previous meeting minutes. <i>Refer to attachment, Minutes of Meeting 25th February 2019</i>	<i>Confirm</i>	Chair
	3.2 Actions Arising •	<i>Note</i>	
	3.3 The Board and the Community – promotion the school in the community • Movie- Great success about 80 children attended. • Performance assembly organised well by leaders. Lots of great ideas for fundraising and not just for leadership but for organisations, all presented and spoke well.	<i>Note</i>	All Board members
	4.0 Principal's Report		
	4.1 • Physical contact with students guide Document provides information to assist and guide staff on managing situations when physical contact may be required. Staff are looking at available professional learning and support to build the capacity and skills of staff. • Focus 2019 Documents focus on the need to emphasis play base learning in the early years. Suzie and Rachel are already providing play base opportunities for students within ECE2 with a purpose of learning set skills. Focus also wants teachers to develop high quality teaching to ensure growth and development of children, which occurs within the school already. • Let's Take a Stand Together • WA Government priorities Increase student reading and numeracy – By 2024 WA NAPLAN Yr 5 and 9 reading and numeracy means score improve by more than 10 scale points. Increase participations in STEM – By 2024 have 85% of Year 12 students completing two or more STEM courses. Improve the health and wellbeing of children in the early years – increase the number of children developmentally on-track on all five Australian Early Development Census domains	<i>Note</i>	Eloisa
	5.0 School Board Training		

Darkan Primary School Whole School Behaviour Expectations



Initiative

We are Thinkers

We see something – We do something



Consideration

We are Carers

We look out for others



Excellence

We strive for Excellence

We always try to be the best we can be.



Darkan Primary School

An Independent Public School

	<p>Review of terms of reference, code of conduct, national screening Will review terms of reference next meeting. School Board membership – community members? Ask Ray Harrington if he would consider being a community member, does not have to attend all meetings or entire meeting.</p>		
5.0	<p>School Self-Assessment Schedule <i>Updates on school self-assessment processes, data analysis</i> Reports provided to be read, questions generated if clarification required.</p>		
5.1	<ol style="list-style-type: none"> 1. Delivery & Performance Agreement- will be shared with new members. 2. 2018 AEDC Testing occurs every three years with children entering Pre Primary. To continue to run 0-4 year old program, so parents understanding what is expected of the children to be school ready. 3. 2018 PAT testing SPELLING – sounds waves spelling program used and will continue. 3 years is not enough time to see if the program is working or needing to change. Looking of extending some children on higher test could help challenge them. Even if critically low they are still showing growth within test. GRAMMAR & PUNCTUATION – Not meeting targets. Seeking Professional learning for teachers on how to increase children growth and development. Teachers are assessing delivery plans to understand why children are not grasping the concept. Eloisa and staff are looking into Colourful semantics program, where it identifies the who, what, when, where and why in colours in a context to help children break it down. READING & VOCAB – Through guiding reading, children carry out vocabulary. Staff are analysing, investigating and developing plans to improve children’s growth and understanding MATHS – Due to testing being in NOV 2018, Jaimee and staff are referring to dialogue analysis and planning for corresponding year levels in 2019. Staff are continue to see growth and development with children. 4. 2018 Westwood Testing A stock standard test used twice a year, Measures children’s growth and development in Maths. Children carry out weekly challenges. Mastery folders in early years are being used to help children remember the basic facts of maths and English. 5. 2019 Starting Points Carry over to Next meeting 	<p>Note Confirm</p>	Eloisa
6.0	<p>2018 – 2020 Business Plan Development <i>Review of year against Business Plan and recommendations for the following year</i></p>		
6.1	<ul style="list-style-type: none"> • Plan to be reviewed and endorsed. Eloisa moved motion “All board members in favour and endorse the 2018 – 2020 business plan” Endorsed by All board members 	<p>Note Confirm Decide</p>	Eloisa
7.0	<p>Annual Report</p>		
7.1	<ul style="list-style-type: none"> • DRAFT Annual Report to be discussed. When Finalised, Eloisa will email to board to be endorsed. Once endorsed Eloisa will send out to everyone • Special events and ideas to be brought to be recorded in preparation for the 2018 Annual Report 		Eloisa

Darkan Primary School Whole School Behaviour Expectations



Initiative

We are Thinkers

We see something – We do something



Consideration

We are Carers

We look out for others



Excellence

We strive for Excellence

We always try to be the best we can be.



Darkan Primary School

An Independent Public School

	8.0	Financial Report <i>Student-centred funding financial reports, updates on financial position against strategic direction</i>		
2 mins	8.1	<ul style="list-style-type: none"> 2019 Budget to be endorsement. Endorsed by all board members and signed by Neil 2019 Funding Agreement to also be tabled at the next meeting as it has not yet been released by the Department of Education to schools. 		
	9.0	Board Chair Report <i>Summary of the Board's achievements and decisions made throughout the year.</i>		
		<ul style="list-style-type: none"> 	Note Confirm Decide	Chair
	10.0	Branding/Partnerships/Marketing		
	10.0	<ol style="list-style-type: none"> Solar Panels – Neil met with Solar panel specialist this afternoon. A range of Options and costs with finance options offered. Suggested packages by specialist were 20kWh on the pool and 25kWh on the school. Approximate costings are \$21,000 for the pool option and \$25,000 for school building option. Different finance options available. Finance option ends up more expensive than pay out option, Neil will discuss with Leigh about best financial options. Neil will send out package of information to members. Ray Harrington & Partnership with the Shire of West Arthur Please note this will be the first item on the agenda <ul style="list-style-type: none"> Pool support – funding arrangements for the future. School trying to reduce the cost of the water and electricity, due to reducing funds due to low student numbers. Ray mentioned town water is flush weekly and is store in tank at old bowling club site then used on current bowling greens. Suggested School and Board write a letter shire to see if the pool could utilise the stored water, as it is drinkable potable water appropriate for pool, as the bowling greens could use the catchment dam. Could be a matter of replumbing from the old bowling club tank which runs passed the pool. Suggested to look into if school oval is on town scheme water or dam. If on town water possibly look into changing oval onto dam water Further partnerships with the shire – confirm works agreement and hours. A Policy for school labour within the shire exists, unsure of exact amount of hours are allocated. Ray advised Eloisa to contact the works manager with any works that the school is requesting. Partnership with students and shire. Ray suggested getting projects/events up and running to incorporate not just DPS students but also older youth. Possible Idea, getting current leaders to contact 	Note Confirm Decide	Neil

Darkan Primary School Whole School Behaviour Expectations



Initiative

We are Thinkers

We see something – We do something



Consideration

We are Carers

We look out for others



Excellence

We strive for Excellence

We always try to be the best we can be.



Darkan Primary School

An Independent Public School

		previous school leaders for idea/suggestions about projects/activities/events that could be organised for youth. Suggested to develop ideas and plans, then present to the council for their support.		
	12.0	General Business		
		Roundtable self-evaluation		
5 mins			Decide	Chair
		Meeting close/adjournment/next meeting		
		Future Meeting Dates: <ul style="list-style-type: none">➤ Monday 29th May➤ Monday 17th June➤ Monday 12th August➤ Monday 9th September➤ Monday 4th November➤ Monday 2nd December	Note	Chair

Darkan Primary School Whole School Behaviour Expectations



Initiative

We are Thinkers

We see something – We do something



Consideration

We are Carers

We look out for others



Excellence

We strive for Excellence

We always try to be the best we can be.