



Darkan Primary School

An Independent Public School

2019 Term 2 School Board Meeting

Grey indicates Standard Meeting Procedures

Blue indicates Scheduled Agenda Items

Green indicates General Business

Location Time & Date	School Staffroom Monday 20 th May 2019 6.30pm	Council to: Note Confirm Decide	Who:
7:00pm	1.0 Welcome and apologies		
	1.1 Opening and welcome	Confirm	Chair
	1.2 Apologies/absentees: Neil Gallegos, Rachel Batten, Tim Harrington	Decide	
	1.3 Confirmation of agenda: Confirmed		
	2.0 Disclosure of interests		
	2.1 Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	Decide	Chair
	3.0 Minutes of Previous Meeting		
	3.1 Review of previous meeting minutes. <i>Refer to attachment, Minutes of Meeting 25th February 2019</i>	Confirm Ryan and Jane	Chair
	3.2 Actions Arising •	Note	
	3.3 The Board and the Community – promotion the school in the community • Little people show • Mother's day afternoon tea a huge success. • Walk to school safely day, with thanks to P & C for supplying the muffins and milo. • Football dinner great job by the P & C and all the helpers	Note	All Board members
	4.0 Principal's Report		
	4.1 • NAPLAN had connection issues on first day for the writing section of the test; due to the significant issues across the state, children could re-sit the writing test or complete paper tests if schools had connection issues. Darkan did not have connectivity issues so children will not need to re-sit. • Jaimee-Lee has announced that she is pregnant and will go on maternity leave at the end of Term 3. Eloisa to decide the length of term for the successful applicant in the fixed term contract, 1 term or 1 year. • Rosalie Bunce has announced retirement at the end of this term. All Rosalie's permanent position will be advertised, anyone can apply. Rosalie held positions as a level 2 school officer and a level 1 school library officer • Eloisa has been successful in winning a scholarship to participate in the Department of Education's Principal Fellowship program, one component is to attend Harvard School of Education in the US. This program is from 3 – 16 July. Further components of the program include an Executive Mentoring Program, an online program (Term 1 2020) and a research project to support system level change. • Eloisa is taking long service leave for the first 5 weeks of Term 3 from 22 July to 23 August. Jackie McBurney, retired Principal will	Note	Eloisa

Darkan Primary School Whole School Behaviour Expectations



Initiative

We are Thinkers

We see something – We do something



Consideration

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		<p>relieve in the position during this time.</p> <ul style="list-style-type: none"> In-School Chaplaincy Funding – Send out information on why we have applied for the service. Leadership Institute randomly selected our school to analyse our school data and the impact the Leading School Improvement program has had on our school. It was identified that our data has seen improvement; as a result Eloisa has been visiting other school talking about our school improvement journey using this program. 		
	5.0	School Board Training		
		Review of terms of reference, code of conduct, national screening Eloisa will follow up with Ryan		
	5.0	School Self-Assessment Schedule <i>Updates on school self-assessment processes, data analysis</i> Reports provided to be read, questions generated if clarification required.		
	5.1	<ol style="list-style-type: none"> Delivery & Performance Agreement 2019 Starting Points in Mathematics <ul style="list-style-type: none"> Test carried out start of year, for students in Year 2-6, testing previous years' content and skills. Results are used to plan future lesson and directions for teaching and learning. Results were sent home with all children in their maths game packs at the end of term 1. 	Note Confirm	Eloisa
	6.0	2018 – 2020 Business Plan Development <i>Review of year against Business Plan and recommendations for the following year</i>		
	6.1	<ul style="list-style-type: none"> Plan reviewed and endorsed March 2019 	Note Confirm Decide	Eloisa
	7.0	Annual Report		
	7.1	•		Eloisa
	8.0	Financial Report <i>Student-centred funding financial reports, updates on financial position against strategic direction</i>		
2 mins	8.1	<ul style="list-style-type: none"> 2019 Funding Agreement – break down of funding explained to board members Salary plan and cash report tabled and explained to board members 		
	9.0	Board Chair Report <i>Summary of the Board's achievements and decisions made throughout the year.</i>		
		•	Note Confirm Decide	Chair
	10.0	Branding/Partnerships/Marketing		
	10.0	<ol style="list-style-type: none"> Solar Panels – package information was emailed out to board. Needs to be tendered due to Department of Education policy. School CANNOT finance the solar panels due to against government legislation. Suggested board meet with Leigh as she understands more about funding within schools and policies and procedures for procurement and building works. Look at finding out information from Kym about grants and maybe look into policies about sponsorship. Water consumption for pool – back flush of water flows into tanks at catchment dams or the catchment dam so water is reused. 70 000 litres getting used to water oval. Pool only 	Note Confirm Decide	Neil

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		uses approximately 74 000 litres per month. Ryan has contacted Janine at water corporation, they are happy to come out and do an audit to look at what we can do water wise within the school.		
		3. Partnership with the Shire of West Arthur ○		
	12.0	General Business		
		1. School Opinion Survey 2019 – what do we want to find out about from our parent community/ - Questions about Interschool carnivals - Eloisa to send out sample questions 2. Camp plan 2019 and beyond - Move a large one week school camp to every 2 years and a smaller overnight or 2 night camp in the alternate years. - Reasons given include: increasing in costs for the school and families; time taken for teachers to plan for camps and time away from their own families and school, creating a rotation to alternate experiences; difficulty in making the explicit links to educational outcomes for every camp every year. - More difficult to find new camp experiences to adhere to Department of Education Excursion policies and prices of school camp are rising due to privatising and the closure of camp schools.		
		Roundtable self-evaluation		
5 mins		none	Decide	Chair
		Meeting close/adjournment/next meeting		
		Future Meeting Dates: ➤ Monday 17 th June ➤ Monday 12 th August ➤ Monday 9 th September ➤ Monday 4 th November ➤ Monday 2 nd December	Note	Chair

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