



AN INDEPENDENT PUBLIC SCHOOL

Darkan South Road, Darkan, WA, 6392 | Telephone: 08 9736 1299 | darkan.ps@education.wa.edu.au

School Board Meeting Agenda			
<b>Date:</b>	28 <sup>th</sup> December 2019		
<b>Attendees:</b>	Neil <input checked="" type="checkbox"/> Eloisa <input checked="" type="checkbox"/> Jane <input type="checkbox"/> Rachel <input checked="" type="checkbox"/> Ryan <input type="checkbox"/>	<b>Facilitator:</b>	School Board Chair
	Amy <input checked="" type="checkbox"/> Tim (arrived @ 7:10) <input checked="" type="checkbox"/> George <input checked="" type="checkbox"/>		Neil Gallegos
<b>Note Taker</b>	Amy White	<b>Timekeeper</b>	
<b>Meeting Objectives:</b>			
<ol style="list-style-type: none"> <li>1. Identify areas we want to get feedback from our community on in preparation to send out a survey.</li> <li>2. Review School Business Plan to prepare for 2019 Annual Report</li> <li>3. Review financial reports – cash &amp; salaries</li> <li>4. Update on solar panel project &amp; water usage</li> </ol>			
<b>To prepare for this meeting, please:</b>			
<ul style="list-style-type: none"> <li>• Read the agenda</li> <li>• Select 5 questions from <i>Engaging and Working with Your Community</i> document</li> <li>• Read 2018 – 2020 School Business Plan and identify areas we have worked or have not worked on.</li> <li>• Be active and present</li> </ul>			
<b>Schedule:</b>			
Time	Topics	Activity/Outcomes	
	<b>Meeting protocols</b>	Welcome & apologies – Jane and Ryan apologises Confirmation of agenda Disclosure of interests Review previous meeting’s minutes - Eloisa Confirmed George seconded	
	<b>Check in</b>	School Athletics carnival ran smoothly Tattyboogle – great Colour Run – children loved it	
	<b>Objective 1</b>	School Community Feedback from Engaging and Working with Your Community document School Board members asked to identify 5 questions to go towards a school community survey – What do we want to know about our school? Parents/Family and Primary questions have gone through with board members and questions chosen To be distributed to parents as soon as possible	
	<b>Objective 2</b>	2019 School Annual Report preparation – what have we and have not done on as stated in the School Business Plan? Why? What further information do you require? 2018-2020 School Business Plan <i>Success for All Students</i> data collection document Tabled and discussed questions were asked in regards to how things are being reached, questions given about how to report results easier for Parents to understand Eloisa will discuss with staff on how data can be manipulated for parents	
	<b>Objective 3</b>	Review Financial reports – ask any questions about these documents Tabled	
	<b>Objective 4</b>	Solar Panel & Water updates <ul style="list-style-type: none"> <li>• Wayne Duffield on behalf of Community Building fund invited by Tim to talk about solar panels</li> <li>• Wayne sees benefit of solar panels for the pool for the community and will definitely table idea at meeting</li> <li>• <b>Would like to receive a letter, covering figures of cost, why, and maybe what we would like for a contribution - Send to Andrew Ritchie</b></li> <li>• Board has decided to put idea to P &amp;C and see if they would be willing to maybe help raise some funds to help cover cost of pool solar panels</li> <li>• Board and Eloisa will look at other avenues of where we could source funds from</li> </ul>	
	<b>Review our next steps/commitments</b>	<b>Future Meetings:</b> <ul style="list-style-type: none"> <li>• Monday 2<sup>nd</sup> December</li> </ul>	
	<b>Review of our</b>	<b>What Worked Well</b>	<b>Even Better If</b>



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	<b>meeting</b>	Streamlined well	
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